

# Thesis Project

## Deadline Checklist

- Attend the Thesis Proposal Workshop (final year)
- 2 months** after workshop: formal approval of the thesis project proposal by project advisor and second reader
- December 1** of intended graduation year: First two chapters, title page, table of contents and bibliography due for review by technical reader
- February 1** of intended graduation year: First formal draft due for review by project advisor, second reader, technical reader, research design reader, and program director

***If the first formal draft of the thesis project is not satisfactory, the program director reserves the right to remove the student's name from the graduation list until the following year.***

- March 1** of intended graduation year: Return of first formal draft of thesis project with mandatory corrections to be made
- May 1** of intended graduation year: thesis final project due to project advisor, second reader, technical reader, library reader, and program director with ALL corrections made
- May 1**, send the thesis executive summary to program coordinator by e-mail for the colloquium and distribution to other graduates
- May 15** of intended graduation year: Three corrected copies of thesis due, ready for library binding
- Day prior to graduation: Thesis Project Colloquium

**The above deadlines are ABSOLUTE and no exceptions will be made under any circumstances.** If the above deadlines are not met, students must wait until the following year to graduate.

## Thesis Expectations

It is important for D.Min. students to be fully aware that admission into the program does not in any way guarantee graduation from the program with the D.Min degree itself. Because the thesis project is the culmination of the Doctor of Ministry program, it is possible for a student to successfully complete all classes in the program and still not graduate with the D.Min. degree. Successful graduation from the program requires that students complete an acceptable, doctoral level research project as described in the Integral Research and Writing course, the Thesis Proposal Workshop, and the student manual.