BETHEL UNIVERSITY

BETHEL SEMINARY

3949 Bethel Drive, St. Paul, MN 55112-6998
6116 Arosa Street, San Diego, CA 92115-3902
2325 Maryland Road, Suite 225, Willow Grove, PA 19090

Welcome to Bethel Seminary, a strong and vibrant part of Bethel University. If you are looking for life-transforming education that will equip you for effective work and ministry, you have found the right place. Bethel is in partnership with Converge Worldwide, which is the missional name of our founding denomination, the Baptist General Conference. Our student body is international, multi-ethnic, and trans-denominational, welcoming all who seek an education rooted in the person and work of Jesus Christ.

Founded in 1871, Bethel Seminary is today one of the largest evangelical institutions offering study at the post-baccalaureate level. The seminary's main campus is located in suburban St. Paul, with a second campus in San Diego, and teaching locations along the East Coast in New England, Philadelphia, New York City, and the Baltimore-Washington, D.C., metro area.

The passion of Bethel Seminary is to advance the gospel of Jesus Christ among all people in culturally sensitive ways. As a Spirit-empowered, biblically grounded community of learning, Bethel strives to develop and equip whole and holy persons to serve and lead so that churches and ministry agencies can become all they are called to be and do all they are called to do in the world for the glory of God.

Following are Bethel's *Affirmation of Faith* and *Covenant for Life Together.* Not everyone who studies with us will concur in all aspects, but Bethel has found these commitments useful in carrying out its mission and ministry.

Sincerely,

James H. Barnes III
President

A Covenant for Life Together

Introduction

Bethel University is an educational community committed to integrating evangelical Christian faith with learning and life. As people created in the image of the covenant-making God, we covenant together to discover the mind of Christ and to become like Christ. We pursue this mission as people called by Jesus to live holy lives according to the values, expectations, and goals of the Kingdom of God. A crucial part of our mission is to develop whole and holy persons who will go into the world to serve others.

To be whole and holy means to be dedicated to God with purity of thought and action. It means that we are to serve God using the gifts and abilities we have been given. Our community has a special calling to discover, teach, learn, and live what is true. We strive to understand the world in light of the life, death, and resurrection of Christ. This gives us a distinctive worldview, educational mission, and calling.

Our calling includes a commitment to nurture one another. We strive to elevate kingdom values over personal agendas. We attempt to measure every decision and priority in terms of our loving submission to the lordship of Christ and our commitment to one another. Christ's power within us and a clear sense of our calling give us a joyful freedom to do God's will.

Jesus taught us that right motives and loving relationships are at the core of whole and holy living. His two greatest commands are to love God with all of our heart, soul, and mind and to love our neighbors as ourselves.[1] These commands connect serving God with serving others. In grace, Scripture also gives us specific rules to guide us in living. Jesus taught that keeping these rules is an expression of love for God.[2] The Bible condemns legalistic rule-keeping. It emphasizes loving relationships and pure motives in living out these rules.[3]

Living a Biblical Lifestyle

The Bible frequently speaks about a holy lifestyle. Such passages are found throughout the Old and New Testaments.[4] **The Bible describes character qualities and actions that should be present in the lives of believers.** These include prayer, kindness, humility, compassion, forgiveness, hospitality, personal integrity, generosity to the poor, care for the oppressed, study of God's Word, accountability to one another, sharing our faith with others, recognition of the rights of others, commitment to justice, regular gathering for worship, and living in harmony.

The Bible also identifies character qualities and actions that should not be present in the lives of believers. For example: destructive anger, malice, rage, sexual immorality, impurity, adultery, evil desires, greed, idolatry, slander, profanity, lying, homosexual behavior, drunkenness, thievery, and dishonesty.[5]

Special Expectations for the Bethel Community

Because of Bethel's commitment to Christ, our unique calling as an educational community, and our understanding of what it means to live in today's world, we want to state clearly some of Bethel's rules and expectations. These are based on:

- our understanding of the Bible and its authority for our faith and life;
- our desire to promote wellness and health in all areas: social, emotional, mental, physical, and spiritual;
- our theological and cultural heritage; and
- our understanding of our mission and calling.

We recognize that not all devout Christians share these rules and expectations. However, certain issues are important for our educational mission and our life together at Bethel. They are designed to facilitate our growth, development, and learning as a community.

We view learning and the pursuit of truth as a special calling.

- We commit ourselves to integrity, excellence, consideration of different points of view, and collegiality in all of our academic work.
- We will not tolerate plagiarism and other forms of academic dishonesty.[6]

We believe that life is sacred and people have worth because they are created in God's image.[7]

- We will value human life in all its diversity and fullness, recognizing that women and men of all races, ages, and ability levels reflect the creative genius of our Maker.
- We view racism and sexism as sinful and reflective of some of the most harmful aspects of our culture. We will abstain from discrimination based on race, ethnicity, gender, age, and disability. We will also abstain from gossip, deliberate divisiveness, and malicious humor.

We believe that our relationships should reflect our connection in the body of Christ.[8]

- We affirm mutual respect and promise keeping in relationships between students, colleagues, teachers and learners, spouses, and friends.
- We grieve the hurt and destructiveness of broken relationships, especially those involving divorce and abuse. We will strive to be a community where healing occurs.

We believe our minds and bodies should be used in God-honoring ways.[9]

- We will promote the health of our bodies, minds, and emotions.
- We will abstain from illicit or non-medical use of drugs, narcotics, and other substances. We will also abstain from use or possession of tobacco in any form.

We view sexuality as one of God's good gifts.[10]

- We believe that sexual intercourse and other forms of intensely interpersonal sexual activity are reserved for monogamous, heterosexual marriage. We recognize that sexual purity involves

right motives as well as right behaviors.

- We prohibit the possession and use of pornographic material. In addition we condemn sexually exploitive or abusive behavior and sexual harassment in any form.

We value the wise stewardship of resources.[11]

- We believe all human and natural resources are a trust from God. We value work, creative expression, and wise use of time, ability, and money. We believe in wise use of natural resources. We will use them to do God's work and to benefit God's creation.
- We prohibit gambling and vandalism. In addition, we reject materialism and harmful exploitation of natural resources.

We believe that maturity calls for us to exercise discretion in our behaviors.

- We believe that God is honored by careful thinking and joyful use of our creativity and imagination. While the media and the arts can be valuable forms of recreation, our commitment to learning calls us to think critically about them and to see them as empowering and liberating ways to understand truth and beauty.
- We believe that certain forms of leisure, entertainment, and recreation are not congruent with holy living. We will make choices that are consistent with our pursuit of holiness in activities such as theater, dance, and music, or in the use of media and technology such as film, television, radio, and computers.

At times we will need to follow the biblical mandate to sacrifice our individual liberty for the good of the community.[12] When differences arise, we will choose the course that demands greater personal restraint and self-discipline. We will strive to resolve those differences in a gracious and just manner.

Conclusions About Community Life

Community life at Bethel should be marked by mutual encouragement, sensitivity, and consideration for others. This is particularly important when dealing with our differences. One of the special values of this community is the opportunity to learn from one another including those within other Christian faith traditions. We celebrate our diversity as well as what we hold in common.

Within committed Christian communities there are diverse views regarding the use of alcohol. Some choose a testimony of abstinence for a variety of legitimate and honorable reasons while others believe they can use alcohol occasionally and moderately without harm to body, spirit, or relationships with others. As a community that honors Holy Spirit-led diversity among Christians, Bethel University employees and students in the Seminary, Graduate School, and College of Adult & Professional Studies are not prohibited from using alcohol in moderation when away from campus and not engaged in official Bethel University activities. Further, employees are expected not to drink alcohol in the presence of Bethel students. Because of the special community nature of the College of Arts & Sciences and the ages of the majority of its students, students in the College of Arts & Sciences will abstain from the use or possession of alcoholic beverages during the school year or while participating in any Bethel-sponsored activity.[13]

Living out the call to whole and holy living is challenging. No one does it perfectly. Community members who struggle to follow Bethel's lifestyle expectations and who would like help in living within them are encouraged to talk with appropriate Bethel personnel to seek help in changing.[14]

As a community we recognize that worship, fellowship, spiritual nurture, and Christian service are all essential to our growth in holiness. As members of the Bethel community we are expected to participate in these types of activities regularly. Chapel stands out among these opportunities because it is a unifying spiritual experience for our Christian community. All students, faculty members, and administrative leaders are expected to attend chapel regularly. Chapel is a learning experience that is enriched by the diversity of background and worship styles within the community.

As we join the Bethel community we accept these responsibilities and conditions of membership. We agree to live according to this document and other stated expectations as they are applied to us in the student and employee handbooks. If we find ourselves unable to honor these commitments, withdrawal may be in order. We recognize that we have an obligation to hold each other accountable to biblical standards and to the commitments we have made. Appropriate action will be taken to teach, influence, discipline, or even dismiss those who disregard these community expectations. We will strive to have all disciplinary procedures characterized by Christian love and a redemptive spirit.

As we celebrate this covenant calling to whole and holy living, we encourage and challenge each other with these three verses:

Let the peace of Christ rule in your hearts, to which indeed you were called in the one body. And be thankful. Let the word of Christ dwell in you richly; teach and admonish one another in all wisdom; and with gratitude in your hearts sing psalms, hymns, and spiritual songs to God. And whatever you do, in word or deed, do everything in the name of the Lord Jesus, giving thanks to God the Father through him.[15]

Because of its crucial role in influencing the ethos of the school, this statement of expectations is subject to change only by action of the Board of Trustees. The Board holds these standards to be binding for all who voluntarily choose to become a part of the Bethel community.

[1] Matthew 22:37-40
[2] John 14:15, 21
[3] Micah 6:8; Matthew 23:23-24
[4] Examples of such passages are: Exodus 20; Proverbs 6:16-19; Matthew 5-7; Galatians 5:13-25; Ephesians 4:22-5:21; Colossians 3:1-17
[5] Colossians 3:5-8; 1 Corinthians 6:9-10. Employees and students will not practice, advocate, or affirm these and other biblically proscribed behaviors.
[6] Exodus 20:15; Romans 13:9; 1 Corinthians 13:5-6; 1 Peter 1:22
[7] Genesis 1:27; Ephesians 4:1-7, 15-16; James 2:1-13
[8] Romans 12:3-21; 1 Corinthians 12:12-31; Ephesians 4
[9] Romans 12:1-2; 1 Corinthians 6:14-15; 1 Timothy 4:8
[10] Genesis 1:27-28, 2:24-25; Exodus 20:14; Song of Songs; Matthew 5:27-30; 1 Corinthians 6:15-20, 7:3-5
[11] Genesis 1:28-31
[12] Romans 14:1-23; 1 Corinthians 6:12, 10:23-24
[13] Ephesians 5:18
[14] See the *College of Arts & Sciences Student Handbook* for information on Bethel's Non-Disciplinary Policy. University students may find the staff in the Office of Student Life, the Office of Campus Ministries, and the Counseling Center to be particularly helpful. Seminary students may find help in the Office of Student Life. In addition, many faculty are willing and able to assist. Employees may find help from peers, the Office of Human Resources, and administrative staff.
[15] Colossians 3:15-17

An Affirmation of Our Faith

1. The Word of God
We believe that the Bible is the Word of God, fully inspired and without error in the original manuscripts, written under the inspiration of the Holy Spirit, and that it has supreme authority in all matters of faith and conduct.

2. The Trinity
We believe there is one living and true God, eternally existing in three persons; that these are equal in every divine perfection; and that they execute distinct but harmonious offices in the work of creation, providence, and redemption.

3. God the Father
We believe in God, the Father, an infinite, personal spirit, perfect in holiness, wisdom, power, and love. We believe that He concerns Himself mercifully in the affairs of all people, that He hears and answers prayer, and that He saves from sin and death all who come to Him through Jesus Christ.

4. Jesus Christ
We believe in Jesus Christ, God's only begotten Son, conceived by the Holy Spirit. We believe in His virgin birth, sinless life, miracles, and teachings. We believe in His substitutionary atoning death, bodily resurrection, ascension into heaven, perpetual intercession for His people, and personal visible return to earth.

5. The Holy Spirit
We believe in the Holy Spirit, who came forth from the Father and Son to convict the world of sin, righteousness, and judgment, and to regenerate, sanctify, and empower all who believe in Jesus Christ. We believe that the Holy Spirit indwells every believer in Christ, and that He is an abiding helper, teacher, and guide.

6. Regeneration
We believe that all people are sinners by nature and by choice and are, therefore, under condemnation. We believe that those who repent of their sins and trust in Jesus Christ as Savior are regenerated by the Holy Spirit.

7. The Church
We believe in the universal Church, a living spiritual body of which Christ is the head and all regenerated persons are members. We believe in the local church, consisting of a company of believers in Jesus Christ, baptized on a credible profession of faith, and associated for worship, work, and fellowship. We believe that God has laid upon the members of the local church the primary task of giving the gospel of Jesus Christ to a lost world.

8. Christian Conduct
We believe that Christians should live for the glory of God and the well-being of others; that their conduct should be blameless before the world; that they should be faithful stewards of our possessions; and that they each should seek to realize for themselves and others the full stature of maturity in Christ.

9. The ordinances
We believe that the Lord Jesus Christ has committed two ordinances to the local church: baptism and the Lord's Supper. We believe that Christian baptism is the immersion of a believer in water into the name of the triune God. We believe that the Lord's Supper was instituted by Christ for commemoration of His death. We believe that these two ordinances should be observed and administered until the return of the Lord Jesus Christ.

10. Religious liberty
We believe that every human being has direct relations with God, and is responsible to God alone in all matters of faith; that each church is independent and must be free from interference by any ecclesiastical or political authority; that, therefore, Church and State must be kept separate as having different functions, each fulfilling its duties free from dictation or patronage of the other.

11. Church Cooperation
We believe that local churches can best promote the cause of Jesus Christ by cooperating with one another in a denominational organization. Such an organization, whether a regional or district conference, exists and functions by the will of the churches. Cooperation in a conference is voluntary and may be terminated at any time. Churches may likewise cooperate with interdenominational fellowships on a voluntary basis.

12. The Last Things
We believe in the personal and visible return of the Lord Jesus Christ to earth and the establishment of His kingdom. We believe in the resurrection of the body, the final judgment, the eternal felicity of the righteous, and the endless suffering of the wicked.

BETHEL UNIVERSITY

BETHEL SEMINARY

Application Process

Postgraduate Certificate in Marriage and Family Therapy

Application Procedures

The following materials are due in the seminary Office of Admissions and Recruitment by April 1:

- Special Student and Auditor Application (enclosed)
- Personal Profile Form (enclosed)
- Family of Origin Paper
  In this 1,500-2,000-word paper, discuss your personal family experience. This paper should include reflections on strengths and challenges in your family of origin, the impact of family of origin experiences on your adult relationships, and strengths and growth areas in your current significant relationships (with spouse, children, siblings, parents, etc). This should not be a "family history" but rather a summary of themes you have observed in your family experience, past and present.
- References (forms enclosed)
- Practicum Information Form with attachments, if relevant
  – Signed Hour Log
  – Supervisor Credential Form
- A group interview for qualified applicants is the final step in the admissions process.
  You will be notified of the date, time, and location of the group interview once your file is complete.

Please return all materials to:

Office of Admissions and Recruitment
Bethel Seminary
3949 Bethel Drive
St. Paul, MN 55112-6998

BETHEL UNIVERSITY

BETHEL SEMINARY

For Office Use

Date Received _____

Date Fee Paid _____

ID Number _____

Application for Admission
Special Student/Auditor/ MFT Post-Graduate Certificate Application

I am applying as a: ❑ Special (non-degree) student ❑ Auditor ❑ MFT Post-Graduate Certificate student

❑ I have enclosed my $20 application fee.

For which quarter do you plan to enroll? ❑ Fall ❑ Winter ❑ Spring ❑ Summer Year_____

Personal Information

Name _____
Last First Middle

Social Security Number _____/_____/_____

Address _____
Street City State Zip

Permanent address (if different from above)

_____
Street City State Zip

Phone: Daytime (_____) _____ Evening (_____) _____

Cell _____ Fax (_____) _____

Email _____

Briefly describe your present employment and/or circumstances and indicate your reasons for pursuing studies at Bethel Seminary:

_____

_____

_____

_____

How did you hear about Bethel Seminary? _____

Race/Ethnicity (The U.S. Department of Education requires colleges and universities to collect the following racial/ethnic background information from all students. This data is not used in making decisions concerning admission to Bethel University. Please answer both questions.)

Do you consider yourself to be Hispanic or Latino? ❑ Yes ❑ No
(Defined as a person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race.)

Select one or more of the following racial categories to describe yourself:

- ❑ American Indian or Alaska Native: A person having origins in any of the original peoples of North and South America (including Central America), and who maintains a tribal affiliation or community involvement.
- ❑ Asian: A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.
- ❑ Black or African American: A person having origins in any of the black racial groups of Africa.
- ❑ Native Hawaiian or other Pacific Islander: A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific islands.
- ❑ White: A person having origins in any of the original peoples of Europe, the Middle East, or North Africa.

Citizenship

❑ I am a U.S. citizen.

❑ I am a permanent resident.

❑ I am not a U.S. citizen or permanent resident.

If not a U.S. citizen: Visa classification/type _____ Alien registration number and date_____

If not English, what is your primary language? _____ *(over)*

Church Information

Church attending _____

Address _____
Street City State Zip

Denominational affiliation _____ Name of pastor _____

Are you a member? ❑ Yes ❑ No

Name and location of other churches you have attended or at which you have been a member:

_____

_____

_____

_____

Marital and Family Information (This information is used only for statistical reporting purposes and does not affect decisions regarding admission.)

Date of birth _____/_____/_____ ❑ Male ❑ Female

Marital status ❑ Single ❑ Engaged ❑ Married Spouse's (or fiancé's) name _____

Children's names and ages _____

_____

Education History

List each school you have attended since high school, including other seminaries. **Note:** It is your responsibility to see that each school you have attended sends official transcripts directly to the Office of Admissions at Bethel Seminary (copies not accepted).

If you were enrolled in any of these schools with a different last name, what was that name? _____

_____
School Dates attended Degree Date awarded or expected

_____
School Dates attended Degree Date awarded or expected

_____
School Dates attended Degree Date awarded or expected

_____
School Dates attended Degree Date awarded or expected

Have you been denied admission to or dismissed from a seminary or graduate school? ❑ Yes ❑ No

If yes, please explain _____

_____

Criminal History

Have you pled "guilty" (or "no contest"), been adjudicated, or otherwise been convicted of a crime in any court? ❑ Yes ❑ No
(Do not include minor infractions such as speeding tickets.)

If "Yes," please state the month and year of the conviction or adjudication, the court where the proceedings took place, and the nature of the offense. _____

_____

I am aware of Bethel's Affirmation of Faith and "A Covenant for Life Together" and I believe I can accomplish my educational objectives harmoniously within this environment.

_____
Signature Date

Note:

1. Special students may enroll for up to two courses per quarter. Up to 25 percent of the courses required for a degree program may be taken under special student status.
2. Tuition is due on the first day of classes.

BETHEL UNIVERSITY

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Personal Profile
Marriage and Family Therapy

Applicant's name _____

Applicant's address _____

Please outline your personal and professional goals and objectives for pursuing this program.

Describe how significant people in your life have responded to these goals and to your involvement in this program.

Describe your volunteer and/or professional experience with individuals, couples, and/or families.

(Over)

Describe your goals for emotional and interpersonal growth for the next few years.

Have you ever been convicted of an offense involving inappropriate sexual conduct or violent behavior? Have you ever been found guilty of a professional or ethical violation? If so, please describe the complaint against you and any sentence or judgment imposed. Include dates and locations of hearings or trials.

❏ No ❏ Yes (please specify)

Note: Your responses will be held in strictest confidence by Bethel Seminary. The information contained in your responses will not be released by Bethel without your prior written consent, except as may be otherwise required by state or federal statutes.

Signature Date

Please return this form to:

Office of Admissions and Recruitment
Bethel Seminary
3949 Bethel Drive
St. Paul, MN 55112-6998

BETHEL UNIVERSITY

BETHEL SEMINARY

Application for Admission

Reference Form—Certificate Programs

Please have a pastor or mentor complete your first reference and an individual who can speak to your academic and personal readiness for study in this area complete the second reference.

Applicant's name _____

Applicant's address _____

The Family Education and Privacy Act of 1974 provides applicants the right of access to information provided by their references after the applicants have been accepted by and enrolled at Bethel Seminary. The law also allows applicants the privilege to waive this right of access, an action that may protect the integrity of recommendations and references. No school, however, can require an applicant to sign such a waiver, nor can it discriminate in any way against any applicant who does not waive his or her right of access. Please check one:

- ❏ I waive my right to review this form.
- ❏ I do not waive my right to review this form.

_____

Applicant Signature Date

In seeking admission to Bethel Seminary, the above applicant is required to have this form on file before admission can be considered. Since we seek to select only those persons who are qualified to pursue a comprehensive course of study and who have the potential to become effective Christian leaders, we would appreciate your frank evaluation of this applicant. If you feel that this form is not adequate for your remarks, please provide your response in any form you choose.

How long, and in what capacities, have you known the applicant?

Please evaluate the applicant in the following areas by circling the appropriate response:

	Excellent	Very Good	Average	Poor	Not Observed
Christian faith and commitment	4	3	2	1	N
Academic competence	4	3	2	1	N
Ability to communicate	4	3	2	1	N
Personal maturity	4	3	2	1	N
Spiritual maturity	4	3	2	1	N
Ability to work with others	4	3	2	1	N
Potential for leadership	4	3	2	1	N
Initiative and perseverance	4	3	2	1	N
Interpersonal relationships	4	3	2	1	N

How would you summarize this person's strengths?

(Over)

How would you summarize the ways in which this person has opportunities to grow?

Would you be comfortable with this person as a member of your staff or as a lay leader in your church?

❏ Yes ❏ No ❏ Unsure (please comment)

Do you recommend this person for admission to Bethel Seminary?

❏ Highly recommend ❏ Recommend ❏ Recommend with reservations ❏ Do not recommend

Reference's Contact Information

Name _____

Organization/Church _____

Position/Title _____

Address _____
Street City State Zip

Phone (_____) _____

_____
Signature Date

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Spiritual maturity	4	3	2	1	N
Ability to work with others	4	3	2	1	N
Potential for leadership	4	3	2	1	N
Initiative and perseverance	4	3	2	1	N
Interpersonal relationships	4	3	2	1	N

How would you summarize this person's strengths?

(Over)

How would you summarize the ways in which this person has opportunities to grow?

Would you be comfortable with this person as a member of your staff or as a lay leader in your church?

❏ Yes ❏ No ❏ Unsure (please comment)

Do you recommend this person for admission to Bethel Seminary?

❏ Highly recommend ❏ Recommend ❏ Recommend with reservations ❏ Do not recommend

Reference's Contact Information

Name _____

Organization/Church _____

Position/Title _____

Address _____
Street City State Zip

Phone (_____) _____

_____
Signature Date

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St. Paul, MN 55112-6998

BETHEL UNIVERSITY

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Reference Form
Marriage and Family Therapy

Applicant's name _____

Applicant's address _____

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- ❏ I waive my right to review this form.
- ❏ I do not waive my right to review this form.

_____

Applicant Signature Date

In seeking admission to Bethel Seminary, the above applicant is required to have this form on file before admission can be considered. Since we seek to select only those persons who are qualified to pursue a comprehensive course of study and who have the potential to become effective Christian leaders, we would appreciate your frank evaluation of this applicant. If you feel that this form is not adequate for your remarks, please provide your response in any form you choose.

How long, and in what capacities, have you known the applicant?

Have you had opportunity to observe the applicant's work with individuals, couples, and/or families? In what capacity? Please comment on this work.

Please comment on strengths and weaknesses you have observed in the applicant that may be relevant to graduate study and work with couples and families.

Strengths:

Weaknesses:

(Over)

Please comment on the applicant's
Interpersonal skills:

Leadership capacity:

Scholastic ability:

Do you have any reservations in recommending this individual for the M.A. program in Marriage and Family Therapy?

❏ No ❏ Yes (please specify)

Reference's Contact Information

Name _____

Organization/Church _____

Position/Title _____

Address _____
Street City State Zip

Phone (_____) _____

_____
Signature Date

Please return this form to:

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Bethel Seminary
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St. Paul, MN 55112-6998

BETHEL UNIVERSITY

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Reference Form
Marriage and Family Therapy

Applicant's name _____

Applicant's address _____

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- ❏ I waive my right to review this form.
- ❏ I do not waive my right to review this form.

_____

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How long, and in what capacities, have you known the applicant?

Have you had opportunity to observe the applicant's work with individuals, couples, and/or families? In what capacity? Please comment on this work.

Please comment on strengths and weaknesses you have observed in the applicant that may be relevant to graduate study and work with couples and families.

Strengths:

Weaknesses:

(Over)

Please comment on the applicant's
Interpersonal skills:

Leadership capacity:

Scholastic ability:

Do you have any reservations in recommending this individual for the M.A. program in Marriage and Family Therapy?

❏ No ❏ Yes (please specify)

Reference's Contact Information

Name _____

Organization/Church _____

Position/Title _____

Address _____
Street City State Zip

Phone (_____) _____

_____
Signature Date

Please return this form to:

Office of Admissions and Recruitment
Bethel Seminary
3949 Bethel Drive
St. Paul, MN 55112-6998

BETHEL UNIVERSITY

BETHEL SEMINARY

Practicum Information Form

Postgraduate Certificate in Marriage and Family Therapy

Applicant name _____

Academic institution attended _____

Degree earned _____

❑ I **did not** complete a clinical practicum as a component of my master's degree.

❑ I **did** complete a clinical practicum as a component of my master's degree.

If you intend to use a previously completed practicum to meet some or all of the academic requirements for LMFT licensure in the State of Minnesota, please attach the following documentation:

- Final hour log, which includes the following information. (Log must be signed by program faculty/administrator and/or site supervisor).
  - Total number of direct, clinical client contact hours (for purpose of assessment and intervention)
  - Subtotal of number of client hours completed with couples or families
  - Total hours of clinical supervision
- Completed Site Supervisor Credential Form (provided in admissions packet). A second form may be submitted to indicate faculty supervisor credentials if so desired.

For Office Use Only

Total number of direct, clinical client contact hours _____

Number of client hours completed with couples or families _____

Total number of supervision hours _____

Supervised on site or at the academic institution by a supervisor with the following credentials:

LMFT _____ LICSW _____ LP _____

BETHEL UNIVERSITY

BETHEL SEMINARY

Site Supervisor Credential Form

Postgraduate Certificate in Marriage and Family Therapy

Applicant name _____

Supervisor Information

Name _____

Clinic/Agency _____

Address _____
Street City State Zip

Phone (_____) _____

Cell (_____) _____

Pager (_____) _____

Email _____

Fax _____

Preferred means of contact _____

Educational Background

Graduate Degrees	Granting Institution	Date Received

Supervisor Credentials

State Licensure _____ State _____ Since date_____

❏ State of MN Approved Supervisor Since date_____

❏ AAMFT Clinical Member Since date_____

❏ AAMFT Approved Supervisor Since date_____

Other Certification or Licensure (list below)

_____

_____

_____

Areas of Specialty (list below)

_____

_____

_____

Please attach a current resumé to this form.